

Transfer of account ownership

For the ownership of the account to be transferred to the named beneficiary (adult or child), this form will need to be completed in full as follows:

Section A:

Account holder's declaration - this section is to be completed and signed by the account holder(s) that are being removed from the account and transferring ownership to the beneficiary

Section B:

Beneficiary's declaration - this section is to be completed and signed by the beneficiary (this could be an adult or a child) who is becoming the sole owner of the account

Section C:

Parent or guardian's declaration if account is transferred to a child - this section is to be completed and signed by the child's parent or guardian to enable our checks to be undertaken

To The Co-operative Bank p.l.c.:

Section A: Please complete this section if you want to transfer ownership of the account to the named beneficiary

I/We agree that you may transfer

• Sort code - - Account number

and any credit balance on the account held by me/us or on behalf of

- credit to the account the amount of any deposits which may have been made to the account, but which are still in transit to you
- debit the account with any withdrawals on the account which still have to be presented
- I/We understand that once the account is transferred I/we will no longer have access to the account or to any funds held in it.

Signature of first account holder Date

Full name of first account holder

Signature of second account holder Date

Full name of second account holder

Section B: Beneficiary's declaration (section to be completed by beneficiary)

Title	First name	Other initials	Surname
First line of address			
Town			
County		Postcode	
Contact number			
Email address			

The various UK regulations for automatic exchange of financial account information impose obligations on UK financial institutions to identify, maintain and report information about the tax residence (which includes citizenship in the case of the USA), of individuals and entities for whom they maintain financial accounts. We may be required to share the below information about you with the associated tax authorities.

Nationality/ies	
Date of Birth dd/mm/yyyy	
1) Are you a UK Resident for Tax purposes? Yes can include retired people, children and anyone who would be liable to pay tax in the UK if they had enough income*. If you are unsure of your UK tax residence status, please refer to the government website www.gov.uk/tax-foreign-income/residence	Yes <input type="checkbox"/> No <input type="checkbox"/>
2) Are you a United States (US) Citizen? If 'Yes', add your Social Security Number here <i>If you are unable to provide your Social Security Number please explain why</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>
The term US Citizen means: An individual born in the United States, an individual whose parent is a United States citizen, a former alien who has been naturalized as a United States citizen, or an individual born in Puerto Rico, Guam or United States Virgin Islands.	
3) Are you resident outside the UK for Tax purposes? If 'Yes' complete the details of your Tax residencies and associated references below:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Countries or jurisdictions where Tax Resident	Tax Identification Number (TIN) Enter the tax identification number that your country of residence for tax purposes has issued you (this includes TIN, a National Insurance Number (Jersey, Guernsey or IoM), a Social Security Number or a resident registration number.
If you are unable to provide your Tax Identification Number please explain why	

Section B - continue overleaf



Your marketing preferences and consent declaration:

At The Co-operative Bank p.l.c. we would like to keep you up to date with details of our retail banking products and services such as: current accounts, savings, mortgages and unsecured lending products. If you consent to us contacting you for this purpose, please tick the relevant box(es):

by post ☐

by telephone ☐

by e-mail ☐

by text message ☐

You have the right to withdraw, object to, or change your marketing preferences at any time. You can do this online (for online banking customers) or by calling us or visiting one of our branches.

The Co-operative Bank p.l.c. would also like to keep you up to date with relevant products and services available to you by our carefully selected third parties. (Go to co-operativebank.co.uk/global/thirdparties for a list of third parties.)

Please tick if you consent to this: ☐

In accordance with data protection requirements you have the right of access to your information held by the bank.

- I confirm that the information provided by me is true and complete.
- I understand and agree that The Co-operative Bank Savings General Terms and Conditions will continue to apply.
- You may use my personal data in accordance with the notice 'Using your personal information'.

We will send you another set of terms and conditions with our welcome letter.

Signature

Date

Section C: Parent or guardian's declaration (to be completed where the account is transferred to a child)

Your information: It is essential you read carefully the notice headed 'Using your personal information' provided with the terms and conditions of the account(s). This explains how we will use your information. The Data Controller is The Co-operative Bank p.l.c.

Credit reference & fraud prevention agencies: We may make searches about you at credit reference agencies who will supply us with credit information as well as information from the Electoral Register. The agencies will record details of any search whether or not this application proceeds. We may use credit scoring methods to assess this application and to verify your identity. Credit searches and other information provided to us and/or the credit reference agencies about you and anyone with whom you are linked financially may be used by us and other companies or organisations if credit decisions are made about you or anyone with whom you are linked financially or other members of your household. This information may also be used for debt tracing and the prevention of money laundering as well as the management of your account(s). In addition, we will ask you to provide physical forms of identification and/or we may telephone you to confirm your identity.

To prevent or detect fraud or to assist in verifying your identity we may make searches of our records and at fraud prevention agencies who will supply us with information. We may also pass information to financial and other organisations involved in fraud prevention to protect ourselves and our customers from theft and fraud. If you give us false or inaccurate information and we suspect fraud, we will record this. We, The Co-operative Bank p.l.c., and other companies or organisations may use this information if financial or motor, household, credit, life or any other insurance facility decisions are made about you or others at your address(es). It may also be used for tracing and claims assessments and verifying identity.

By stating a financial link with another party, you are also declaring that you are entitled to:

- disclose information about your joint applicant and/or anyone else referred to by you
- authorise us to search, link and/or record information at credit reference agencies about you and/or anyone else referred to by you.

Information held about you by the credit reference agencies may already be linked to records relating to anyone with whom you have a financial relationship, such as a joint account. For the purposes of this application you may be treated as financially linked and your application will be assessed with reference to any linked records.

Please provide the following information and sign the declaration below.

Title Full first name Full middle name(s)

Surname Any other name(s) you have been known as in the last six years (please include previous title(s) if this has changed)

Gender ☐ M ☐ F Date of birth DD MM YYYY Country of nationality

Present address
 Postcode
Time at this address* Years Months

*** If less than three years please fill in previous address below**

Postcode
Time at this address Years Months

Declaration and Data Protection

I declare that the information I have given on this form is true to the best of my knowledge.

Your consent: It is important that you read and understand the section entitled 'Your information' (including the parts about credit reference and fraud prevention agencies) above.

By signing this form you agree that we can use your information in this way.

Signature of parent/guardian

Date

In accordance with data protection requirements you have the right of access to your information held by the Bank.

Please complete and return to The Co-operative Bank p.l.c. PO Box 4931, Swindon, SN4 4PL

Extra Information

We are required to report the details of our customers who either have or potentially have a tax residency outside of the UK to HMRC.

- If you tell us that you're tax resident in one country but our records suggest you could be tax resident in another, for example you tell us that you are tax resident in the UK, but you use an address in the USA, you will need to give us a certified copy of one of the following:
 - **A certificate of Residence** issued by an appropriate tax official of **the country you give as your tax residence**. For example, for the UK, a certificate in relation to your UK tax residence issued by HM Revenue and Customs; or
 - **Any valid identification** issued by an authorised government body of **the country you give as your tax residence**, which includes your name and is typically used for identification purposes. For example, a passport, driving licence or a National Armed Forces identity card.

Any documentary evidence you provide must be certified as a true copy in accordance with the instructions below. Please do not send original documents.

- Please note that you can have a country of tax residence even if you don't pay any income tax. In most cases it is the country **where you live or where you would pay tax if you had enough income, earnings, profits or pension**. It is also possible to be tax resident in more than one country at the same time. It would be very unusual not to be tax resident in any country at all and if you told us this we would expect you to be able to explain why.

For further information you can visit: www.co-operativebank.co.uk/customerservices/tax-residence

If you're not sure of your UK tax residence status, you can check this on the gov.uk website: www.gov.uk/tax-foreign-income/residence

Alternatively, you may find it appropriate to obtain professional tax help/advice, which The Co-operative Bank cannot provide.

Certification of Documents

If certified by a professional person or someone of good standing in the community such as a doctor, minister of religion, teacher, councillor, chartered accountant, solicitor or notary, dentist, teacher or lecturer, the certifier must:

1. See the original and the copy
2. Write 'Certified to be a true copy of the original seen by me' on the copy
3. Sign the copy document and state their full name, address and phone number and the organisation they work for
4. Date the copy
5. State their profession
6. State their full business address and their telephone number (not a mobile)

Note that the certifier must not be related to you, living at the same address or in a relationship with you. More details about how to certify a copy of a document may be found at www.gov.uk/certifying-a-document

Please call 03457 212 212* 8am to 6pm Monday to Friday, 9am to 5pm Saturday and Sunday if you would like to receive this information in an alternative format such as large print, audio or Braille.

The Co-operative Bank p.l.c. is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register No: 121885). Registered office: 1 Balloon Street, Manchester, M4 4BE. Registered in England and Wales (Company No: 990937).

*Calls to 03 numbers from a UK landline cost up to 16p per minute and from a mobile cost between 3p and 65p if outside any inclusive minutes. Charges for calls made outside of the UK will be determined by your local provider. Calls may be monitored or recorded for security and training purposes.



We like our communications to have an impact on you – but not on the environment.

This product is made of material from well-managed, FSC®-certified forests and other controlled sources.

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